

# Checklist for Final Steps to Teacher Certification

- 🍏 Complete required certification exams as prescribed by major.
  - This should be completed before clinical teaching.
  - [Request for approval to register for Content Exams](#)
  
- 🍏 Completed optional supplemental exams such as ESL, Core Subjects, and Bilingual, if approved by major.
  - This can be completed at any time after passing primary content exam, if approved by major.
  
- 🍏 Completed Pedagogy and Professional Responsibilities (PPR) exam.
  - This is required by ALL majors/certifications.
  - This test can be taken the semester before or during clinical teaching.
  - [Request for approval to register for PPR Exam](#)
  
- 🍏 Completed Certification Information Form by the appropriate deadline.
  - March 15<sup>th</sup> for spring clinical teachers
  - October 15<sup>th</sup> for fall clinical teachers
  - This form is required for certification AND your letter of intent.
  - You will NOT be certified if the form is not complete by graduation.
  - [Certification Information Form](#)
  
- 🍏 Complete Application for Standard Certification via your TEAL account.
  - Application includes payment of application fee to TEA
  - Finger printing request
  - Completion of EPP Exit Survey
  - [Steps to complete Application for Standard Certification](#)
  
- 🍏 Completed digital finger printing to the State Board of Educator Certification (SBEC). After making payment to TEA, you received your FAST Pass, made an appointment with an approved provider, and had finger prints processed.
  - [TEA Finger Printing Instructions](#)
  
- 🍏 Completed all course requirements for degree completion, including clinical teaching, and have been awarded an undergraduate degree.
  - Have no holds on your Texas A&M University record including parking tickets, library fines, etc.

Please allow 3 weeks AFTER graduation for your certification to be processed by the Certification Office and approved by TEA. Once approved, you will be able to view and download your certification from your TEAL account.